

**JAN ALEXANDER KOSO**  
**jakoso@gmail.com**

**Computer Experience**

Web Design/Development: HTML5, CSS3, JavaScript, DHTML, XHTML,  
PhotoShop/ImageReady, Dreamweaver, PHP & MySQL  
Office Tools: Excel, Outlook, Word  
Operating Systems: Windows XP, Apple OSX, Red Hat Linux  
Familiarity With: XML, ASP.Net 3.5, Access, Flash MX 2004, C++, C#, Java,  
Visual Basic, Hardware, Apache servers, Drupal/CMS, cPanel, SEO

**Professional Experience**

ITT Technical Institute, Tukwila, WA, 09/2010 – present  
Adjunct Instructor - (X)HTML, CSS, JavaScript, Flash, Dreamweaver

Alki Web Consulting, (<http://www.jakoso.net>) Seattle, WA, 07/2001 – present  
Freelance Company: Design, Publish, Maintain, and Update Client Web Sites  
Client list **bolded** below

**E Portfolios**, (<http://www.eportfolios.us>) (October 2011) – Used HTML, CSS, JavaScript, Flash, Photoshop and Dreamweaver to design and build the site. Site under construction.

**I Systems, Inc.** (<http://www.isystems.com>) (October 2008) - Used XHTML, CSS, JavaScript, Photoshop, and Dreamweaver to redesign and update this site. Ongoing project.

**Washington JCI Senate** (<http://www.wajcisenate.org/>) (April 2008) – Used XHTML, CSS, JavaScript, Photoshop, and Dreamweaver to update and redesign this site. Ongoing project.

**Phil Jones Gallery** (<http://www.philjonesgallery.com>) (January 2008) - Redesign of present site. Used XHTML, CSS, JavaScript, Photoshop, and Dreamweaver to build this site. Created layout, linking structure, and format according to client specifications. Ongoing project.

**Artful Lodgings** (<http://www.artfullodgings.com>) (September 2007) - Used XHTML, CSS, Photoshop, and Dreamweaver to create e-commerce site for a local home stager. Created layout, linking structure, and format according to client specifications. Ongoing project.

**Whole Soul Art** (<http://www.wholesoulart.com>) (April 2007) – Used PHP, Photoshop, and Dreamweaver to create e-commerce site for greeting card artist. Created layout, linking structure, and format according to client specifications.

**Seattle Central Community College Department of Biology**  
(<http://www.seattlecentral.edu/learn/biology/index.php>) (August 2006) – Used PHP, CSS, Photoshop, and Dreamweaver to create a site for the department. Collaborative project with Skunk Hill Studio.

**Professional Keys** (<http://www.professionalkeys.com>) (October 2005) – Used XHTML, CSS, Photoshop, and Dreamweaver to create e-commerce site for professional musician. Created layout, linking structure, contact format, downloadable performance samples according to client specifications. Ongoing site manager.

**Descendants of Robert Mace of Gosport, New Hampshire** (<http://www.newenglandmace.com>) (July 2004) – Used XHTML, CSS, Photoshop, and Dreamweaver to create a site for a genealogist. Created layout, linking structure, and format, according to client specifications. Ongoing site manager.

### **Contract Experience**

Matrix Resources, Inc (<http://www.matrixresources.com>), Kirkland, WA, 08/2008 – 09/2008

Contractor

Client: Concur Technologies (<http://www.concur.com>), Redmond, WA

Used Drupal and HTML to build European versions of the company website.

Robert Half International (<http://www.rhi.com>), Seattle, WA , 02/2008 – 04/2008

Contractor

Client: Wadeware, LLC/Microsoft Partner (<http://www.wadeware.net>), Kirkland, WA

Migrate sites from Sharepoint Server 2003 to Sharepoint Server 2007, using Tsunami Deployer

Ciber, Inc. (<http://www.ciber.com>) Kirkland, WA, 11/2007 – 01/2008

Contractor

Client: Advantage Sales & Marketing (<http://www.asmnet.com>) subsidiary Market Wide Advantage

Proprietary Software Used: ADP Virtual Edge Salute Portal (<http://virtualedge.com>)

Used HTML to build the pages and CSS to control the look and feel.

### **Previous Experience**

By The Sea Books, Seattle, WA, 10/2001 – present

E-Commerce, Books, Audio Books, CDs, and DVDs through Amazon.com

iCAST.com, Woburn, MA, 08/1999 – 01/2001

Community Manager for Forums & Outreach

Monitored incoming Forum Posts for Topics, Content, and Propriety

Assigned and Distributed Content Outreach/Guerrilla Marketing Campaigns

Created New Forums

Compiled reports on Forum Activity and Content Outreach Campaigns

ABCNews.com, Burbank, CA, 04/1999 – 03/2000

Message Board Monitor

Read and Assessed News Boards for Topics, Content, and Propriety

Compiled Reports to Interactive Manager on Board Activity

America Online, Dulles, VA 08/1998 – 08/1999

Web Researcher and Message Board Monitor for the News Channel

Researched Web Sites for News Channel

Provided Background Research for Feature Package Content

Conducted Comparative Analysis of Competitors' News Sites

Read and Assessed News Boards for Topics, Content, and Propriety

### **Education**

Seattle Central Community College, Seattle, WA

Certificate Web Development 12/2006

University of Massachusetts, Boston, MA

M Ed

Northeastern University, Boston, MA

BA with Honor